AUTHOR GUIDELINES
(updated by 19th January 2023)

Publication milestones
1. Submit extended abstract and registration
2. Upload payment proof
3. Submit full paper
4. Submit camera-ready paper
5. The conference
6. Submit the final full paper, the proofs of plagiarism, proofread checks and publication agreement
7. Final submission to journal editor

Requirements for each milestone:
General:
1. The paper expresses the author's original work that has not been published in another conference or academic journal.
2. The editor of 6th ICPEU has a right to cancel publication process if the authors fail to meet one of the following requirements. The registration fees are not refundable.

Extended abstract:
1. The content is matched to one of the conference sub-themes, and uploading the payment proof
2. The authors are only allowed to do payment after receiving the acceptance notification of extended abstract

Full paper and camera-ready paper:
1. Timely uploading the revised draft
2. Revising the work on the basis of review result from the preceding step

Final full paper:
1. Revising the work on the basis of review result from the conference panel discussion
2. Timely uploading the revised draft
3. The article is written following the format of selected journal/proceeding. The format can be downloaded from the conference website
4. Conducting plagiarism test and proofread check. The author may use the online-based application for the tests or find a professional proofreader for the grammar check. Then, the author must upload the proofs of plagiarism and proofread checks.
5. Filling in and uploading the publication agreement form.
6. Author has to follow instructions and peer-review process from the journal editor as well as make correspondence with the journal editor until the article is successfully published in the journal.

Formats of extended abstract and full paper:

1. Extended abstract in 5 pages consisting of introduction, methodology, result and discussion, conclusion, acknowledgement (if any) and main references.
2. Full paper in 5 – 8 pages consisting of abstract (150 – 250 words), introduction, methodology, result and discussion, conclusion, acknowledgement (if any) and references. The article has to include references from at least 15 journal articles published in no longer than 5 years.
3. For the final submission, the author has to follow writing format used by the selected journal.
4. The extended abstract and paper must be in Microsoft Word
5. The file of extended abstract must be named using this format:
   [sub-theme number]_[first author's name]. Please check the last page of this guideline for the detail of sub-theme and topic numbers.
   Example: 02_JohannesParlindungan, it means that the abstract is authored by Johannes Parlindungan under the second sub-theme (addressing the divide between urban and rural communities)
6. The files of full paper and final paper must be named using this format:
   [PaperID]_[first author's name]_[step].
   Example: 031ICPEU_Bryan_cameraready, it means that the paper has PaperID 0321ICPEU, is authored by Bryan and is submitted in camera-ready step.
   The conference editor will inform PaperID upon the acceptance of extended abstract.

Plagiarism check and proofreading:

The authors have to do plagiarism check and proofread as a complementary requirement to the final submission of full paper. The authors must download the result of plagiarism check and proofread or take screenshots, then submit the proofs to the editor. The author can use one of the following online applications or use another service.

- https://www.plagscan.com/plagiarism-check/
- https://www.quetext.com/
- https://www.plagiarismchecker.co/
- https://plagiarismcheckerx.com/
- https://app.grammarly.com/
- https://www.ithenticate.com/

For proofreading purpose, the author can also use grammarly.com or get help from a professional proofreader.

Sub-themes of the 6th ICPEU

01. Institution-Community Partnerships
02. Addressing the Divide between Urban and Rural Communities
03. Creative Placemaking in the Making
04. Diversity, Equity, Inclusion and Informality
05. Basic Services, Public Health, and Accessibility Issues
06. Culture and Society within The Human Geography
07. Ruralism and The Perspective of Urban Planning
08. Heritage and Preservation
09. Post-Colonialism, Economic, and The Politics
10. Digital Everything
11. Mobility and Movements
12. Planning and How We Design
13. Resiliency: How We Deal with The Wrath of Nature
14. Infrastructure and The Public Works
15. Managing Gentrification and Social Movement
16. Foresight Studies and Planning Application
17. Smart and Compact City
18. Urban-Rural Settlement Planning
19. Environmental Protection, Environmental Justice or Climate Change